

## Annual General Meeting Notice and Invitation to Vote

To all Members of the Landscape Institute East of England Branch:  
You are hereby invited to the Annual General Meeting (AGM) to be held at 5.45pm on  
Thursday 27th April 2017 at County Hall Chelmsford Essex

Alternatively you can vote by email by returning Appendix A to:

**Martina Sechi**

Secretary, Landscape Institute East of England  
mail.eastofengland@landscapeinstitute.org

Please note that proposals for additional or alternative candidates must reach the branch secretary by 21st April 2017. All nominations must be in writing and receipt of nominations will be confirmed by return. New committee members very welcome- we especially need a new Treasurer.

### Agenda for the Annual General Meeting

1. Welcome and apologies
2. Minutes of previous AGM
3. Chair's Report
4. Treasurer's Accounts
5. Election of Committee
  - Existing Committee
  - Proposed Committee for 2017-2018- see appendix A

Elizabeth Adams  
Catherine Bailey

Motion: Vote for proposed committee unless alternative or additional representations are made and voted for at the AGM.

6. LI presentation
7. Any other business-

### Note:

This year the AGM will form part of a late afternoon Urban regeneration CPD event. Assemble at County Hall, Chelmsford at 4.30pm, we can then walk with Roger Estop, Chelmsford City Council Urban designer and Charlotte Norman of Area Landscape Architects to Station Square and City Park West for an explanation and walkabout, then walk to Half Moon Square in the High Street and the Bond Street area. This will be followed by the AGM with tea/coffee at 5.45pm and presentation by the LI to describe recent changes to structure. Afterwards a further walk and talk is proposed to include some of the following Anglia Ruskin University campus or Central Park café gardens or Backnang Square by the river, ending in a pub for networking. We hope you can join us for the whole event. Details can be found on Eventbrite or the branch website.

## Appendix A

### MOTION

Vote for proposed committee members for the year 2017-2018, unless alternative representations are made and voted for at the AGM or by 21st April :

### PROPOSED COMMITTEE MEMBERS

Chair	Elizabeth Adams
Vice Chair	Jonathan Dix
Rep to Landscape Institute	Catherine Bailey
Treasurer	VACANT
Secretary	Martina Sechi
Social media secretary	Manon Chevalier
Committee Members	Sarah Potter
	Eliza Case
	Caroline Noble
	Sue Whiteley

Disagree:

Agree:

Suggested Additional or Alternative name(s) and Position (if applicable):

Signed:

Print name:

Date:

New members very welcome, meetings are held on dates and in locations by agreement of the committee members.

More members= more LIEE activity

## Appendix B

### EXISTING COMMITTEE MEMBERS

Chair	Elizabeth Adams
Vice Chair	Jonathan Dix
Rep to Landscape	Catherine Bailey
Institute Treasurer (Acting)	Catherine Bailey
Secretary	
Committee Members	Martina Sechi
	Sarah Potter
	Manon Chevalier
Student rep Cranfield	Eliza Case
Student rep Writtle	Caroline Noble
	Sue Whiteley